



Class of 2025 Checklist



Use this checklist to ensure you complete all required items by the stated deadlines. Some optional/recommended items have been included to help you prepare for Day One and Swab Summer. (these items are not listed in order of deadline or importance)

Print Cadet and Parent Handbook	Complete Parent Consent Form
Read Cadet and Parent Handbook	Join Class Facebook Group
Print and read Medical Information	Attend AEP (virtual or in-person) event
Complete Immunization Record Form	Print/Review Physical Fitness Guide
Submit Appointment Presentation Request (check e-mail for instructions)	Plan personal workouts and physically prepare for PFE and Swab Summer
Complete Cadet Information Form	Review height/weight standards
Retain copy of Cadet Info Form for eQIP	Obtain/Pack required items for Day One
Complete Cadet Contact Form	Review list of optional items
Complete Emergency Contact Form	Contact CGA sports coaches
Complete IPROVEIT form (online)	Contact Director of Cadet Bands
Complete Fleet Hometown News Release Form; submit to local media	Ensure final high school and/or college transcripts are sent to CGA by school
Complete CIPR & other surveys (online)	Report new injuries/illnesses to CGA
Review Cadet Pay Form Examples	RSVP for RISE or Pre-Day One Events
Complete Cadet Pay Forms	Attend RISE or Pre-Day One Events
Review SGLI (Insurance) Rates	Get a good night's sleep before Day One
Complete Uniform Measurement Form (return via e-mail)	Ensure you are compliant with CGA height/weight standards on Day One
Make flight arrangements with ADTRAV Travel if flying to CGA for Day One	Ensure you are compliant with CGA medical accession standards on Day One
Provide copies of appointment letter and amendment memo to ADTRAV	Ensure you are physically prepared to pass the PFE (165+ points) on Day One
Obtain/Renew Passport	Arrive at CGA early on Swearing-In Day!