



Congratulations on accepting your appointment to the Coast Guard Academy!

If you would like to submit an announcement of your acceptance for possible publication in local media outlets, you may either use the attached paper form or submit your release online at: <https://jhns.release.dma.mil/public/standard> following the instructions below.

When using the online form, you must complete any fields with a red asterisk and please do not complete the form using all caps. Under the Public Affairs Office section, select "U.S. Coast Guard Academy" for the Post/Base and Unit fields. Under the Event Information section, select "Other" in the Category field and enter "6/26/2017" for the Date field. In the Comments field, explain that you/your child will be starting your/their Swab Summer training and joining the U.S. Coast Guard Academy Class of 2021. This is also a good place to list anything else you'd like published with your story, such as academic accomplishments, athletic or extracurricular achievements, and information about the Academy from our website or the attached paper form.

Under the Personal Information section, provide your information and select "Coast Guard" for the Branch field, "Active" for the Status field, and "ENS" for the Rank field since "Cadet" is not an option. Under the Duty Information section, type "U.S. Coast Guard Academy" for the Post/Base and Unit fields. Type "Cadet" in the MOS/NEC/AFSC and Duty Title fields and "1" in the Years of Service field unless you/your child have prior military service; if you/your child have/has prior military service, type a whole number into the Years of Service field since the form will not accept decimals or "0". When providing school information under the Education section and family information under the Relatives section, ensure you include accurate zip codes as this information is used to market the form. Finally, upload a maximum of four images in the required file types that you wish to be considered for use with this story.

Please keep in mind that there is no guarantee the story will run in your local or other media outlets, but if you attach a professional-looking photo of yourself/your child to the form, outlets are more likely to run the story. You may even be contacted to provide additional information!

Again, congratulations on deciding to join the Class of 2021 and please contact us if you have any questions about completing either the paper or online form.

Sincerely,

Public Affairs Office
U.S. Coast Guard Academy
CGA-Public-Affairs@uscga.edu

www.facebook.com/CoastGuardAcademy
www.flickr.com/USCoastGuardAcademy
www.youtube.com/user/CGAPublicAffairs

SINCE

United States Coast Guard Academy

Fleet Hometown News Release

Privacy Act Statement-Authority: 5 U.S.C. 301 and 14 U.S.C. 93f and 10 U.S.C. 8012 and 8034, and EO 9397. **Disclosure is voluntary.**

“The United States Coast Guard Academy announced that _____
(Appointee’s Name)

from _____ has been recognized for superior academic achievement and leadership
(Town/City, State)

potential. _____, who attends _____, has accepted an appointment
(First Name) (School Name)

to attend the Coast Guard Academy and will be sworn-in as a member of the Class of 2021 on June 26, 2017.

The United States Coast Guard Academy in New London, Connecticut is an accredited college educating future Coast Guard officers. The smallest of our nation’s five military service academies, the Coast Guard Academy’s Corps of Cadets represents the nation’s best and brightest students, ready to serve and lead their country. Admission to the Coast Guard Academy is highly competitive and fewer than 400 appointments are offered annually from a pool of over 2,200 applicants. Cadets receive a full tuition scholarship and monthly stipend for a five year service commitment to the Coast Guard upon graduation. All graduates receive a Bachelor of Science degree and are guaranteed a position of leadership as a commissioned officer in the United States Coast Guard.

_____ is the _____ of _____ and
(First Name) (son/daughter) (Mother/Father/Guardian’s Names)

_____ of _____ from _____
(grandson/granddaughter) (Grandparents’ Names) (Town/City, State)

and _____ from _____.”
(Grandparents’ Names) (Town/City, State)

I certify this information is correct and I have no objection to its publication in civilian news media forums.

Appointee’s Signature

Printed Name

Phone Number / Email Address

Command Mailing Address/Release Authority:
U.S. Coast Guard Academy
Director of Admissions (t)
31 Mohegan Avenue
New London, Connecticut 06320
860-444-8270 (CGA Public Affairs)

Submit to local newspaper(s) or other media
Refer questions to: CGA Public Affairs at 860-444-8270